

COMMITTEE ON ACCREDITATION MINUTES

May 13-14, 2009

**Commission on Teacher Credentialing
Sacramento, California**

Committee Members Present

Joyce Abrams
Lynne Cook
Ellen Curtis-Pierce
Dana Griggs
Joseph Jimenez
Gary Kinsey
Carol Leighty
Karen O'Connor
Reyes Quezada
Ruth Sandlin
Sue Teele
Nancy Watkins
Commission Liaison – Ting Sun

Committee Members Absent

All Committee Members were present

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Jo Birdsell, Consultant
Jan Jones Wadsworth, Consultant
Cathy Creeggan, Consultant
Marilynn Fairgood, Consultant
Terry Janicki, Consultant
Joe Dear, Consultant
Teri Ackerman, Analyst/Recorder

Others Present

Edmundo Litton
Judith Greig
Joan Rossi
Nicole Olfish
David Simmons
Susie Johnson
Steve Penny
Lillian Harvey
Debbie Beldop
Marsha Savage
Andrew Mullen
Sally Plicka
JL Fortson
Phillip Schmidt
Mark Cary
Barbara Storm
Denise Fleming

Item 1-CALL TO ORDER

The May 2009 meeting of the Committee on Accreditation was called to order by Nancy Watkins, Co-Chair, at 9:02 a.m. on Wednesday, May 13, 2009.

Item 2-APPROVAL OF THE AGENDA

Dana Griggs moved approval of the May 2009 agenda. Sue Teele seconded the motion. The motion passed without dissent. <http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-02.pdf>

Item 3-APPROVAL OF THE APRIL 2009 MINUTES

Karen O'Connor moved approval of the April 2009 minutes as corrected. Gary Kinsey seconded the motion. The motion passed without dissent. <http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-03.pdf>

Item 4-CO-CHAIR AND MEMBER REPORTS

Commission Liaison Ting Sun was introduced by Co-Chair, Nancy Watkins. Nancy Watkins announced that she will be an adjunct faculty member at CSU, Fullerton this summer. All of her son's baseball teams made the playoffs.

Ruth Sandlin announced that she had survived the accreditation visit to CSU, San Bernardino the previous week and found it to be a wonderful experience. She added that she also survived the Headdress Ball and did not fall. The function netted \$110,000 for charity.

Lynne Cook stated that she is a "recovering dean" now that the schools of Education, Nursing and Health at CSU Dominguez Hills have merged. Lynne has also been appointed as the only California member of the INTASC panel review and welcomes input from fellow COA members.

Ellen Curtis-Pierce announced that Chapman University College has just become Brandman University and will be moving from its present location to Irvine. Brandman University will be coming to the Commission for initial accreditation at the June 2009 Commission meeting.

Karen O'Connor urged all travellers to bring a carry on bag with additional clothes and toiletries when travelling to COA meetings. Her luggage was lost, causing her to make an "emergency" trip to Macy's Tuesday evening.

Item 5-STAFF REPORTS

Administrator, Teri Clark announced that two key staff members were not in attendance at the meeting as they were on accreditation site visits. She noted that the furloughs continue, impacting the amount of work done by staff. She commented that visitor's passes are not needed for those COA members who have their name badge with them.

She announced that the last four accreditation site visits will be completed the week of May 19-22. Staff is already planning for next year's visits.

Item 6-PROGRAM APPROVAL RECOMMENDATIONS

This item was introduced by Co-Chair, Nancy Watkins.

Professional Preparation for the Multiple Subject BCLAD Program

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following program of professional preparation:

San Jose State University
Multiple Subject BCLAD Program – Chinese

Professional Preparation for the Administrative Services Credential

It was moved, seconded (Leighty/Teele) and carried to grant initial accreditation to the following programs of professional preparation

Hope International University
Preliminary Administrative Services Credential Program

Santa Clara County Office of Education
Preliminary Administrative Services Credential Program
<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-06.pdf>
<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-06-insert.pdf>

Item 7-PLANS FOR ACCREDITATION ACTIVITIES IN 2009-2010

Teri Clark, Administrator of Accreditation, presented this information item which included the proposed schedule of upcoming accreditation visits for the 2009-10 year. BIR training information dates and site visits will also be included and brought back to the COA.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-07.pdf>

Item 8-PROPOSED COA MEETING DATES FOR 2009-2010

Teri Clark, Administrator of Accreditation, presented this information report which offers options for COA meeting dates for the upcoming year. Staff will move forward with two options for each meeting, to be presented as an action item at the June COA meeting.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-08.pdf>

Item 9-REPORT OF THE ACCREDITATION SITE VISIT TO NOTRE DAME DE NAMUR UNIVERSITY

Consultant, Jan Jones-Wadsworth introduced Team Leader, Edmundo Litton, University President, Judith Greig, and university representatives Joan Rossi and Nicole Olfish.

After Committee discussion, Sue Teele moved approval of changing the accreditation team recommendation from Accreditation with Stipulations to Accreditation with Major Stipulations.

Lynne Cook seconded the motion. The vote was six for approval, six dissenting. The motion was not carried.

Joseph Jimenez moved approval that the COA accept the team recommendation of Accreditation with Stipulations with the additional amended stipulation that the institution be required to provide evidence of fully meeting the field experience standard for all standards not fully met. Carol Leighty seconded the motion. The motion passed with a vote of six to five (Abrams abstained).

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-09.pdf>

Item 10-INTEGRATING NEW INSTIUTIONS INTO THE ACCREDITATION SYSTEM

Administrator Teri Clark presented the information item which reviewed the possibility of modified procedures or reports to be used as new teacher preparation programs transition to the accreditation system.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-10.pdf>

Item 11-REPORT OF THE ACCREDITATION SITE VISIT TO SAN DIEGO COUNTY OFFICE OF EDUCATION

Consultant, Cathy Creeggan introduced Team Leader, David Simmons and Susie Johnson, Subject Coordinator for the San Diego County Office of Education, who answered questions presented to the institution by the COA.

After Committee discussion, Dana Griggs moved approval of the accreditation team recommendation of Accreditation with Stipulations. Lynne Cook seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-11.pdf>

Item 12-REPORT ON THE ACCREDITATION SITE VISIT TO WESTMONT COLLEGE

Administrator, Teri Clark introduced Team Leader, Marsha Savage and Andrew Mullen, Dean of Education for Westmont College, who answered questions presented to the institution by the COA.

After Committee discussion, Lynne Cook moved approval of the team recommendation of Accreditation. Ellen Curtis-Pierce seconded. The motion passed (Joseph Jimenez recused himself).

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-12.pdf>

Item 13- DISCUSS PROSPECTIVE EXPERIMENTAL PROGRAM CONCEPTS

Administrator, Teri Clark presented this item which covered two concepts for experimental programs under consideration by currently accredited institutions for discussion by the COA.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-13.pdf>

Item 14-UPDATE ON SB 2042 RELATED TOPICS

Administrator Teri Clark presented this information item reviewing the work done since March 2007 in a number of areas related to the SB 2042 teacher preparation standards.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-14.pdf>

Item 15-REPORT OF THE ACCREDITATION RE-VISIT TO PHILLIPS GRADUATE INSTITUTE

Consultant, Joe Dear presented the item. As this was a re-visit for a Technical Stipulation, no team leader or institutional representatives were present at the table.

After Committee discussion, Sue Teele moved approval that the original team finding of Accreditation with Technical Stipulations be changed to Accreditation with Major Stipulations, to be addressed in six months with a possibility of denial of accreditation if those stipulations are not addressed. An institutional representative is required to be present at that meeting of the COA. Karen O'Connor seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-15.pdf>

Item 16-UPDATE ON THE ACTIVITIES RELATED TO THE ADMINISTRATIVE SERVICES PREPARATION PROGRAMS

Consultant Jo Birdsell presented this action item giving an update on work on the Administrative Services Credential Program standards per direction by the Commission in August 2008 and per direction by the COA at the April 2009 meeting.

After Committee discussion, Lynne Cook moved that staff gather additional input from stakeholders and present the re-formatted standards and feedback from the field as an informational item to the Commission. Sue Teele seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-16.pdf>

RECESS

The meeting was recessed by Co-Chair, Ruth Sandlin, at 4:10 on May 13, 2009.

RECONVENE

The meeting reconvened at 8:29 a.m. on Thursday, May 14, 2009 by Co-Chair, Ruth Sandlin.

Item 17-INTRODUCTORY DISCUSSION ON WORKING WITH TEAC

This information item was presented by Administrator Teri Clark. Ms. Clark noted that the COA discussion will be used to guide staff in developing the next steps in working with TEAC which will be similar to the joint process between CTC and NCATE.

Additional information will be brought before the COA at its June meeting.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-17.pdf>

Item 18-UPDATE ON THE ACCREDITATION HANDBOOK

Administrator, Teri Clark presented an update on the work to revise the *Accreditation Handbook* for discussion and input. Staff will bring a revised version of Chapter 7 to the COA in June for review.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-18.pdf>

Item 19-REPORT OF THE ACCREDITATION SITE VISIT TO WESTERN GOVERNORS UNIVERSITY

Administrator Teri Clark introduced Team Leader, J.L. Fortson and Phillip Schmidt, Associate Provost for Academic Programs who represented the University and answered questions presented to the institution by the COA.

After Committee discussion, Dana Griggs moved approval of the accreditation team recommendation of Accreditation with Stipulations. Karen O'Connor seconded. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-19.pdf>

Item 20-PROPOSAL FOR ALTERNATIVE ACCREDITATION ACTIVITIES – PACT AND NCATE

This information item was presented by Administrator of Accreditation, Teri Clark. The Committee continued the discussion of the possibility of some institutions participating in alternative accreditation activities that was begun at the April COA meeting.

Administrator Clark will return to the COA in June with additional information after attending the NCATE conference in Kentucky the week of May 18.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-20.pdf>

Item 21-UPDATE ON THE QUARTERLY REPORT SUBMITTED BY ALLIANT INTERNATIONAL UNIVERSITY

Consultant Marilyn Fairgood gave an update and overview of the steps being taken by Alliant University in order to meet the stipulations imposed upon the institution at the May 2008 accreditation visit. Another update will be presented to the COA at its June meeting.

Alliant International University has a full re-visit scheduled for November 8-11, 2009.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-21.pdf>

Item 22-REPORT OF THE ACCREDITATION VISIT TO CALIFORNIA STATE UNIVERSITY, EAST BAY

Consultant, Jo Birdsell introduced Team Leader, Mark Cary. Representing the University were Interim Associate Dean Barbara Storm, and Accreditation Coordinator Denise Fleming who answered questions presented to the institution by the COA.

After Committee discussion, Sue Teele moved to accept the accreditation team recommendation of Accreditation with Stipulations with the addition that CSU, East Bay provide a 7th year follow

up report which shows evidence it has developed and implemented a consistent unit wide assessment system and applied that system to include data collection related to unit outcomes, use of that data for unit improvement and provided a means for assessing the effectiveness of the system. Joseph Jimenez seconded the motion. The motion passed without dissent.

Sue Teele moved that in addition to the above motion, the institution submit to the COA a copy of the institution's responses to the NCATE Areas for Improvement (AFIs). Joseph Jimenez seconded the motion. The motion passed without dissent.

<http://www.ctc.ca.gov/educator-prep/coa-agendas/2009-05/2009-05-item-22.pdf>

DEBRIEF OF THE ACCREDITATION DECISION MAKING

The COA reviewed accreditation decisions made over the course of the two day meeting.

ADJOURNMENT

The meeting was adjourned by Co-Chair Nancy Watkins at 2:25 p.m. on May 14, 2009.